



DUKE FOREST
Teaching & Research Laboratory
ESTABLISHED 1951

TEACHING REGISTRATION

Teaching activities on the Duke Forest should not be initiated without registration with and approval by the Office of the Duke Forest. The Office will immediately review your Teaching Registration to provide approval, which will describe any special conditions of use that are required given the proposed activities and site. These steps are essential to document activity on the Forest and to avoid conflicts between teaching activities, research projects, and forest management operations.

*All spaces need to be filled in. If appropriate, enter 'see above' or 'N/A'.
Please submit the completed form to dukeforest@duke.edu.*

DATE OF REGISTRATION:

APPLICANT INFORMATION

First Name:

Last Name:

Position:

Affiliation:

Address:

Phone number:

Email address:

PROFESSOR(S)/INSTRUCTOR(S)

Name(s):

Position(s):

Affiliation(s):

Phone number(s):

Email address(s):

By registering this teaching activity, you and the professors/instructors and/or the activity you represent agree that you have *read, understood, and will follow* the [Guidelines for Academic Use of the Duke Forest: Teaching Activities](#). These Guidelines should be shared with any participants in charge of or assisting with the teaching activity that will occur within the Duke Forest.

Check box to acknowledge above statement:

Enter initials:

ACTIVITY DETAILS

Teaching Assistant(s):

Course Title(s):

Semester(s)/Year(s)/or Date(s) of Activity:

Type of Activity (*field trip, lab, course project, case study, other*):

Description of Teaching Activity (*especially note any site marking or alterations that will be made and/or off-trail activity*):

Number of Visits:

Number of Students/Participants:

Location (*division/compartment, site name, gate, etc*):

COMPATIBILITY

Check boxes that apply:

- The proposed teaching activity is observational.
- The proposed teaching activity alters the site, e.g. prescribed burning, destructive sampling.

- The proposed teaching activity may be compatible with other uses at the site.
- The proposed teaching activity requires exclusive use of the site.

OTHER:

Please use this section to include any additional information about your activity that is important for the Office of the Duke Forest to know, i.e. for determining compatibility with other projects, for teaching or education purposes, for communication or outreach with the public, etc.

Thank you for choosing the Duke Forest for your teaching activities! The Office of the Duke Forest looks forward to supporting your efforts and will provide approval as soon as possible. If you have any questions, please contact the Office at 919-613-8013 or email dukeforest@duke.edu

-- PLEASE RETAIN A COPY FOR YOUR RECORDS --